



# Managing Projects with Microsoft Project 2013 - Essentials

*Tony Zink, Dale Howard*

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## **Managing Projects with Microsoft Project 2013 - Essentials** Tony Zink, Dale Howard

This in-depth, yet practical learning guide provides the Project Manager, Planner, Scheduler, or anyone tasked with managing a project with the essential skills to effectively use Microsoft Project 2013 while following a leading practice scheduling process. Learn how to create and manage projects with the world's #1 project scheduling tool, and learn the most effective steps to follow for creating and managing a live project. Written by experts with decades of practical experience using Microsoft Project, Project Server, and Project Online, the material is organized into a practical flow of recommended steps for quickly and effectively creating and managing a project schedule. Each module in this learning guide introduces the key concepts, then provides detailed step-by-step instructions, hands-on exercises, tips and shortcuts, and pitfalls to avoid when using Microsoft Project 2013.

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